



State of Nevada

**Board of Examiners for Social Workers**

4600 Kietzke Lane, #O-264, Reno, NV 89502 (775)

688-2555

**Application for Accreditation of Material for Continuing Education for Social Workers**

*You only need to apply for accreditation if your training is not already approved by a chapter of NASW or ASWB.*

Program Title: \_\_\_\_\_

Is this training to be offered more than once?                      Yes                      No

If not, what is the date and time for the training? \_\_\_\_\_

What method of training is being used?                      Face-to-Face                      Online                      Live Seminar

TOTAL number of CEU Hours Requested? \_\_\_\_\_

Are you requesting hours for suicide prevention?                      Yes, how many? \_\_\_\_\_                      No

Are you requesting hours for cultural diversity, equity, and inclusion?  
Yes, how many? \_\_\_\_\_                      No

Are you requesting hours for ethics?                      Yes, how many? \_\_\_\_\_                      No

Is this program available to:                      specific agency only                      all social workers

List objectives for this training (or attach a copy of the workshop brochure).

Name of Person Requesting Approval: \_\_\_\_\_

Agency Affiliation: \_\_\_\_\_

Email address for contact: \_\_\_\_\_

Phone number: \_\_\_\_\_

**Board Staff Use ONLY**

Program Number: \_\_\_\_\_

TOTAL CEU Hours: \_\_\_\_\_

Suicide Prev. Hours: \_\_\_\_\_ CDEI: Hours: \_\_\_\_\_ Ethics Hours: \_\_\_\_\_

Approval Date: \_\_\_\_\_                      Expiration Date: \_\_\_\_\_

Initials of Reviewer: \_\_\_\_\_

## General Requirements for Program Approval

1. Must be presented by a competent instructor, as demonstrated by educational, professional and teaching experience.
2. Must contain current educational material concerning social work and must be applicable to the practice of social work. Refer to NAC 641B.190.3 for content areas.
3. Must be appropriately designed for instructional purposes

### **Please be aware that a continuing education hour for in-person trainings is equivalent to a 60-minute hour.**

- Time is counted in 15-minute increments. Continuing education credit may only be given for time actually engaged in continuing education appropriate for social work.
- A 15-minute break is required every 2 hours.
- Registration, breaks and lunch may not be included in the hours approved.
- Time for breaks and lunch will automatically be deducted if not included on the time schedule.

Please attach the following information to the Application for Accreditation of Material for Continuing Education for Social Workers –

	Detailed time schedule
	Detailed program outline
	Educational objectives for training
	Presenter's qualification

### **We do not need PowerPoints or handouts for the training.**

The vendor / individual who is conducting the training is required to keep records of attendance for a period of three years from the training date.

### **Please submit any application for CEU approvals by postal mail to –**

Board of Examiner for Social Workers  
4600 Kietzke Lane, #C121  
Reno, NV 89502